Spring 2017 Restricted Funds Submissions

The Restricted Funds Committee (Ellen Langer [Chair], Fiery Cushman, Sam Gershman, Mark Gerstel and Celia Raia) is delighted to announce the spring 2017 competition for Large grants from our several restricted research funds.

## **APPLICATION DEADLINE: Monday, March 6, 12 Noon.**

When applying for a Large grant, you must submit the following **electronically** to Joan Smeltzer [smeltzer@wjh.harvard.edu](mailto:smeltzer@wjh.harvard.edu) with the subject heading “**Attn: Restricted Funds Committee,”**

(For Large grant application template, see separately attached “Format Guidelines”):

1. A brief description of your project with an itemized **budget.**
2. If the requested funding is for work relevant to a faculty member’s research grant, **a statement from the faculty member explaining why they cannot support this fund request and their approval is required**.
3. **A progress report is required** reporting the use of every award.  No new request will be considered unless a report on a previous award is received.
4. **Approval** and/or a statement from the **Committee on the Use of Human Subjects** if using human subjects. Please contact the IRB Staff, <http://cuhs.harvard.edu> with any questions.

**Graduate Students, please note – generally, priority is given as follows:**

* To approved dissertation research (please provide copy of prospectus approval).
* Partial travel support to present first-authored papers or posters at mainstream behavioral science meetings and conferences.
* To fund pilot studies for dissertation research (pre-prospectus meeting)
* Second year projects
* First year projects

**\*\*** First and Second Year Projects: you are urged to first use the $1,000 Stimson Grant that the Department provides each student in the program before submitting your restricted funds request.

# FYI

* Applications for a **small grant ($500 or less) may be requested at any time of the year** for up to a maximum of five (5) awards. Please use the small research or travel grant application form.
* Only under exceptional circumstances will there be Large research awards for more than $3,500.00 per annual award.
* Only under exceptional circumstances will there be more than two (2) Large grants awarded for research.
* If submitting the same or similar proposal to other sources, please inform the Committee.

**Other Information**  
Research and travel/small grants are considered taxable income and recipients are responsible for reporting this income.  The exception to this rule is funding for equipment; since the equipment remains the property of Harvard University, it must be purchased through the Business Office and grant recipients will order the equipment with departmental funds, such as a purchase order, instead of being reimbursed directly.  Funding of equipment must be specifically approved by the Committee. If approved, the award recipient should see Kathy Kaufman [kkaufman@wjh.harvard.edu](mailto:kkaufman@wjh.harvard.edu) in our Business Office for details.